



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>A. S. COLLEGE</b>
Name of the head of the Institution		<b>Dr. R.S. Jhanji</b>
Designation		<b>Principal</b>
Does the Institution function from own campus		<b>Yes</b>
Phone no/Alternate Phone no.		<b>01628228470</b>
Mobile no.		<b>9814901233</b>
Registered Email		<b>asckhn@rediffmail.com</b>
Alternate Email		<b>ascollegekhanna@gmail.com</b>
Address		<b>Samrala Road</b>
City/Town		<b>Khanna</b>
State/UT		<b>Punjab</b>
Pincode		<b>141402</b>
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Sanjeev Kumar
Phone no/Alternate Phone no.	01628225170
Mobile no.	9872857032
Registered Email	skumar1962@gmail.com
Alternate Email	ascollegekhanna@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.asckhn.com">http://www.asckhn.com</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://asckhn.com/acskhn/userfiles/file/Academic-Calendar-2019-2020.pdf">http://asckhn.com/acskhn/userfiles/file/Academic-Calendar-2019-2020.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A+	90.45	2004	03-May-2004	02-May-2009
2	A	3.51	2015	15-Nov-2015	14-Nov-2020

<b>6. Date of Establishment of IQAC</b>	02-Dec-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Working of National Digital Library for Faculty Members and	20-Nov-2019 01	186

PG Students.		
Workshop on Managing Virtual Classroom	31-May-2020 01	71
Web Conference on the topic Navigating The Road Ahead For Higher Educational Institutions Amid Covid Crisis	20-Jun-2020 01	300
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? After the admission process is over, the IQAC shared the Academic Calendar issued by the Panjab University for the session 201920 for all UG and PG courses with the faculty and asked them to prepare the proposed annual activity calendar in line with the Academic calendar issued by Panjab University for the session 201920. The calendar was circulated among various departments. ? As per revised accreditation framework(RAF) issued by NAAC, Bangalore, IQAC of the College motivated all the departmental Heads to develop linkages with industry to have more institutionindustry interface for increasing their employability and to aware the students about contemporary issues faced by the present business world in the changing technological and competitive environment. ? For faculty development, continuous efforts are being made by the IQAC to promote research environment for the faculty. As a result of IQAC motivation, research activities

are carried out by the faculty for guiding M.Phil and Ph.D students in the subject of Economics, Punjabi and History in collaboration with the Panjab University, Chandigarh, other universities and research institutes. ? The IQAC also guided and motivated the young faculty to pursue Ph.D program in their respective discipline to enhance their academic aura for the benefit of students as well as the institution. The IQAC organized workshops and webinars regarding availability and usage of various online teaching platforms like Cisco Webex, Zoom, Google Classroom, Microsoft Team, Go meet etc.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing body A.S.College, Khanna, Constituent of A. S. High School Trust and Management Society	17-Oct-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

18-Feb-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC of the college is the nodal body for planning and devising the Annual Activity Calendar (AAC) detailing a for the students and faculty. The time-

table committees also divide different classes into sections of appropriate broad layout of the Action Plan comprising of academic and co-curricular activities to be undertaken during the academic session. For this purpose, in the month of April, the Cell invites departmental details about the proposed work-load on basis of estimated enrollment, faculty requirement, recommended books and 'to do lists' from different Departments. The relevant details are also received from the different clubs/societies/associations/units, library and the General Office. All the Departments while deciding teaching work-load distribution pay due consideration to teachers' specialization areas, their experience and level of course to be handled, and selection of optional papers. For example, the science students pursuing B.Sc (Medical) programme are taught optional paper of Economic Entomology & Pest Control, as the same is relevant to the regional needs and both the teachers are also having specialization in the same branch. The Departments offering short-term programmes in non-formal mode are required to review and update the theory & practical components of the syllabus framed for these courses. On basis of the details received the IQAC plans the complete AAC for Academics and Co-curricular activities. For effective implementation of the curriculum, the faculty requirement for different subjects is worked out from the proposed work-load and is intimated to the Management for timely recruitment of teachers. The time-table committees are constituted for Arts, Commerce and Science streams, and are informed to prepare the same exhibiting a positive time-management feature strength for each subject. The Cell also develops the Term-Wise Academic Plan consisting of two terms (First Term: July to September; Second Term: October to December) for Semester System Programmes. The AAC provide a diary of the different academic features (term completion time-frame; Student Enrichment Extension Lectures; Community Welfare Activities such as Blood Donation Camps, NSS Camps, Vanmahotsava; celebration of special days of National & International importance; educational excursions; festival celebrations; zonal & inter-zonal youth festivals; sports events etc. All these essentials are ready in print by the start of new academic session in the month of July and are circulated to the Departments and students for timely implementation, as required through the University Academic Calendar.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	84	57

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

The college has a well oiled mechanism for collecting feedback from students and stakeholders. Suggestion boxes have been installed for students at most frequented places such as the Central Library, Common Room and Canteen. They are encouraged to deliver their feedback directly to their respective departments. The feedback is also collected through informal discussions held with the students at different fora. The students convey their opinion about the academic and other co-curricular aspects of the college through the representatives of Students Welfare Council. The members of the Governing Body, parents, alumni, retired teachers, eminent academicians and media attending the college function also provide their valuable inputs for curricular enrichment. Popularity of social media like face book has been exploited by the college as an efficient tool for receiving feedback. The students and other stakeholders can post their suggestions on the face book account of the college. The entire feedback obtained is thoroughly analysed in the Annual Review Meeting of IQAC meetings to devise corrective and remedial steps for strengthening existing practices and undertake new initiatives for curriculum enrichment. The relevant feedback is also given to the university through Principal and other faculty members represented on syndicate/senate, Board of Studies and Academic Council of the university. Further, the faculty of the college remains in touch with Board of Studies of concerned departments. Recently, changes have been sought in the syllabi of newly introduced Add-on Courses in Industrial Chemistry and Biotechnology. The same has been conveyed to the University through appropriate channels and corrective measures put in place. Fruitful discussions also take place during inspections /visits carried out by university officials / experts for commencement of new programmes/courses where faculty members have the opportunity to interact with the members of the inspection committee. Occasionally, there are flaws in question papers set by the university in end semester examinations. Students make a written representation regarding syllabus/patron of question papers to the respective departments which is duly

forwarded by the Principal to the Board of Studies for necessary action.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1453	329	40	Nil	31

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
71	71	212	7	4	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution has a very strong tradition of students mentoring and support system. In accordance with the vision and missions stated in the prospectus of the college, the institution aims at providing qualitative education to the students combining various sports and cultural activities. Since its inception, the College is committed to make continuous efforts to provide a wide range of support and guidance facilities to students coming from different sections of society. Over the years, the Institution has been successfully establishing several policies and practices to monitor various needs of the students. For the financial assistance to needy and deserving students all sort of benefits provided through the University and Government are rendered to the student belonging to the SC/ST/OBC, students with disabilities, and economically weaker students. The college also provides Fee concession and Financial Assistance to the economically weaker students out of Students Aid Fund, Students Scholarship Fund, and Humanitarian Aid Fund etc. The college has a fully functional Career Guidance and Placement Cell established in 2004. The aim of the Cell is to provide information and guidance about higher studies, Career options, and Recruitment examinations and to arrange on campus interviews. The teachers of the PG departments provide useful tips for preparing various competitive exams particularly UGC-NET, SLET. Final Year students are given academic advice to pursue suitable higher studies and career options. For enhancing the skills in Computer Literacy, Spoken English, the College offers 06 short term courses in Non-formal mode. Promoting the Nationalistic goal of skill development, the college has started UGC funded Vocational Degrees in Multimedia, Animation and Graphics. Promotion of the mass participation in co-curricular activities and extracurricular activities is one of the core policies of the institution to ensure overall development of the students. The institution extends full financial support for hiring coach/trainers for various cultural and sports activities. A healthy Rapport between teachers and students is an age old tradition of the college. Different committees are constituted for academic, Personal and Psychological counselling of the students. Anti-Ragging Committee, Students Welfare Committee, Youth Services Club, Discipline Committee, Special Cell for Redressal

of Grievances of Women closely monitor the students' need in terms of personal or social counselling.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1782	71	1:25.1

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	35	11	2	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The assessment of the students' performance is the basis of the teaching-learning process. To assess the performance of the students, the classroom tests, on the basis of which the internal assessment is computed, are conducted as per the university rules. The proper conduct of these tests is ensured so that the students are benefitted in the preparation of their final examination. It is also ensured by the college that the parents/ guardians are informed through calls, messages or registered letters if the students fail to perform well in the test or miss the test. The result is analyzed by calculating the pass-percentage. If required, the parents/ guardians of the students are called for a meeting with the tutor to discuss about the student's performance. The students who participate in sports, NSS, NCC or other extra-curricular activities are given special consideration and extra time by their tutors. Extra attention is given to the students re-appearing in the exams. The students are motivated to participate in various competitions organized by other colleges and universities. The students are given assignments which encourages them to explore various e-sources and books available in the library. The students are engaged in online methods of interactive learning. Online tests are conducted to assess the students' learning.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar prepared according to the



Panjab University Calendar. The academic calendar is prepared in every academic session to ensure the smooth functioning of the institution. Time-table and the teaching plans for each academic term are prepared by the respective departments at the beginning of the session. It is ensured that the syllabi of all the classes are completed well in time and the classroom tests are conducted as per university rules. The students are given assignments and they are encouraged to explore various e-sources and books in the library. These tests and assignments form the basis of the internal assessment of the students. It is also ensured that the curriculum is fortified with activities like guest/ extension lectures, seminars, conferences etc. The calendar is shared with the respective heads of the various departments to ensure its proper execution.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.asckhn.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Webinar on the Youth Leadership Training Program	Department of Physical Education	02/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

No file uploaded.

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	4	1.62
International	Commerce	5	2.13
International	Physics	1	2.13
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill
No file uploaded.						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	10	51	Null	Null
Presented papers	5	2	Null	Null
Resource persons	Null	Null	Null	1
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate



Total	140	6	6	1	0	5	15	5	1
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.67	6	5.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well knit system of maintaining and utilizing Physical, Academic and sports infrastructure. Each facility is managed and controlled by respective faculty head/incharges with the support of supporting staff. The academic facilities like library, Labs, Seminar Rooms, Smart class rooms, language lab, music lab etc are maintained by respective incharges. The library facilities and support is provided and maintained by librarian of the institute, who is assisted by assistant librarian and other supporting staff. The library provides all type of resources(newspapers, journals, books, magazines) required by the faculty and the students including e-resources through Infibinet and UGC resource centre situated in the library. The library committee takes care of all type of requirements and updation of Library facilities time to time. Well maintained AC reading hall has a capacity of 200 students is also housed in the library. The library also maintain seperate reading room for faculty. The library also supply daily newspaper to different departments and staff rooms. Various academic facilities are also provided by respective faculty head/Incharges. The dean academiaics and the IQAC provide academic road map keeping in view the present education scenario under the guidance of the principal and governing body of the institution. Reagrding sports facilities, the college has a full fledged physical educational and sports department managed by head of physical education department, along with other faculty members and supporting staff. The Physical education department maintain records of all types of sports equipments and other sports related items. Every year sports council verify and check the records of every item and facilities offered by the sports department. The grounds and surrounding green areas are maintained by the ground-men . The college has a state of art sports stadium for promoting sports, cultural and physical activities. The inter class tournaments of different games and annual sports meet is also organized in the stadium. The department also maintain open gym and indoor gym which offers variety of fitness equipments. All the equipments(Motor pumps, grass cutting machines and other equipments) are also maintained by the physical education department. Various sports activities and other social events of the Illaqua are organized in this stadium(World Kabbadi Cup and Police recruitment and training activities etc). All the laboratories (Physics, Chemistry, Biology, Computer Applications, Language and Music etc), are housed in the respective departments. The departmental head of each department is responsible for

maintenance of these labs, with the support of lab attendants and other supporting staff. The labs are updated from time to time by the respective department. These labs facilities are available to students and faculty as per the respective time table of different classes.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	UGC, NET Coaching	9	9	1	Nil
2019	Career Guidance & Placement	185	185	Nil	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
IOC Pharma, Barnala	125	12	00	Nil	Nil
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
Any Other	1
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Sports competition 1	Institution	800
Annual Athletic Meet 1	Institution	600
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The IQAC, all the societies, associations and clubs of different departments have student representatives on them. The students are members of Students Welfare Department, Youth Services Club, Health and Yoga, Red Ribbon Club, Green Brigade, NSS, NCC, Astronomy Club, Brilliant Students Club, Chemistry Association, Biology Association, Commerce Association, Computer Association, English Literary Society, Hindi Sahitya Sabha, History Association, Punjabi Sahitya Sabha, Physics Association, Economics Forum, Political Science, Photography Club etc. These associations organize various enrichment programs which are managed by member students under the guidance of respective directors/conveners.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni Association (No. 1789 of 1997-98) known as 'the A.S. College Alumni Association'. Also it has a branch in Toronto known as 'A.S. College Ex-Students Association Toronto (Canada)'.

5.4.2 – No. of enrolled Alumni:

1721

5.4.3 – Alumni contribution during the year (in Rupees) :

141500

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. College Assignments Committees: 66 committees Boards are formed to undertake different works of the college. Each committee consists of a Convenor (senior member) and few other staff members. Chair may call the convenors to see the tasks assigned to these committees. 2. Student Welfare Council: It is a group of shining students of the college taken from all the streams like toppers, award winning sportspersons, NSS volunteers NCC cadets, Youth festival winners etc. headed by Principal mans a group of staff members. These students are advised to encourage other students to take care of college and also to participate in college activities. The members of SWC are also given extra advantage like they can issue more books than normal students from Library

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The institution provides education and training in Humanities, Social sciences, Natural and Bio sciences, Commerce, Computer applications and vocational courses. The subjects and their syllabi taught in these courses are provided by the university/ UGC however the institution has the liberty to start Add-on courses which are taught to students additionally besides their actual subjects of the course. Presently Bio-Technology (to the medical students), Industrial Chemistry (to the non-medical students), Travel and Tourism (to Social science students) and Computer based



Accountancy (CBA) to the students of Commerce stream) are taught as additional subject. Several staff members are members of UG PG Board of studies of the university. Any change, addition or deletion in the syllabus is done by the consent of these members

Teaching and Learning

Teaching Aids Cell of the college imparts training to the teachers as well to the students for preparing OHP slides, Power point presentations and also the use of digital visualizes and interactive boards. Teachers are encouraged to attend faculty improvement programmes like Orientation Course, Refresher Course, Seminars and Workshops. The institution allows academic trips as required by the courses so that students may get on the spot information. 08 educational Trips were undertaken by the students in session 2019-20 at various spots like Anandpur Sahib and lower Shiwaliks, Kasaulli, Morni hills, Mata Chintpurni, Amritsir, Paunta Sahib etc. Students of Chemistry undertakes trip to Industry to understand the processes and mechanism of Industrial process.

Examination and Evaluation

The institution has separate Examination Branch which prepares all examination related programmes on the basis of University calendar. With the start of semester system, MST has been conducted in the classes. The records of results of all the students are kept by the teachers and college examination branch. These results along with their attendance record are used to make their assessment which is added to the numbers of their final exam result. The institution final results are compared with the overall university results of a particular class and are discussed at the time of reopening of the college after summer vacation i.e before the start of new session so that necessary corrective measures can be taken in future.

Research and Development

The institute provides supports for Research and Development in terms of laboratories, library, Xerox facilities, scientific equipments, internet, INFLIBNET, computers, photography equipments to the teachers. The college has Research wing which provides information and guidance for publishing papers in indexed journals.

Faculty pursuing higher degrees like M. Phil or Ph. D are advised to select genuine research guides. In the past i.e., between first and second accreditation time 4 minor research projects funded by UGC have been completed successfully in the subjects of Punjabi(2), Commerce(1) and Zoology(1). The institution does not consider degrees which are not recognised by the UGC/ University or obtained from dubious universities. The institution motivates teachers to attend Seminars at other colleges

Library, ICT and Physical Infrastructure / Instrumentation

a) Library Having 52341 books, 2058 reference books, 64 periodicals/ journals, 704 CD`s and Videos with seating capacity of 200 students at one time, A. S. College prides of its Library as one of the best in this region It is fully computerised and air-conditioned. 12 daily Newspapers in Hindi, Punjabi and English language are received for the students and teachers. Other main distinct features of the college library are the working of SOUL2.0 software for retro conversion of the books. The library provides access of E-resources through NLIST programme of INFLIBNET and NDL (National Digital Library). The UGC Network resource centre is also housed in the college library which provides internet access to various educational websites. Newspaper clipping register is also maintained in the College Library in which records of all activities were kept. b) ICT Information and Communication Technology (ICT) is now considered as most accepted tools/ backbone of any institution. The college offers Bachelor of Computer Application (BCA), B.A/ B.Sc. in Computer application (Computer as elective subject), B.Voc. in Multimedia and Animation and Computer Based accountancy (CBA) is taught as an Add on subject to the students of Commerce. The campus is fully equipped with Wi-Fi facility. Internet facility is present along with computers in all the departments. Every department is provided with a separate PC, Printer etc, for departmental work. Heads of PG departments are given Laptops. c) Physical infrastructure/ instrumentation The college is spread over 20 acres of land and has

sufficient infrastructure. It has 36 classrooms, 8 Science Labs, 3 Computer Labs, 1 Multimedia Lab, 1 BIR Lab, 2 Language labs, 2 Seminar Halls, 1 centrally air-conditioned auditorium with Multimedia facility, 1 Girl's common room, 1 Staffroom, separate administrative block, Library, Play Grounds, Stadium, Gymnasium hall, Dispensary, Separate Canteen for boys girls and teaching staff, separate office for each department. CCTV Cameras are fitted in all corners of the college. Solar lights remain illuminated all night. Cool and fresh drinking water is available to all the blocks. 6 Xerox machines are available for photocopying. For regular power supply, the college has one 120KV, one 65KV and another 10KV generator. The college has constructed an OPEN GYM in the college grounds so that any student can work out in their free periods. A branch of Punjab National Bank is also situated in the premises of the college. The science labs are fully equipped with all the required instruments. All the computer labs are air conditioned. The college regularly gives contingent grant to all the science departments separately for their day to day expenses

Human Resource Management

The activities of the college are looked after by the various committees (65 in the present session) constituted by the Principal. Each committee is supervised by convener (senior faculty member) and several members from both teaching and nonteaching staff. The work done by the committees is monitored by the Principal. The examination results of the teachers are also viewed by the Principal. On the basis of abilities of faculty ACR is written by the Principal which is further evaluated at the time of granting increments and promotions. Several committees are present which are for the upliftment of society like NSS, Youth clubs, Rotaract club etc.

Industry Interaction / Collaboration

Career Guidance and Placement Cell of the college provides information about jobs suitable for our graduates or postgraduates and also arranges placement drives on-campus or off-campus. Since most of our graduates prefer to pursue higher studies

therefore collaboration with industry was not felt in the past however with the introduction of Vocational skill based courses, institute- industry interface becomes the need of the hour. Efforts are going on to sign more MOUs with the industry. ? In 2019-20, 150 students from different streams were registered with Career Guidance cell for guidance about different career options and opportunities available. Around 125 students participated in different job fairs Tie ups are made with the local industries like IOL Pharmaceuticals, Barnala .12 students were selected by IOL Pharmaceuticals.

**Admission of Students**

Admission process starts immediately after summer vacation as per dates already mentioned in the college prospectus however the prospectus is made available about one month earlier from the opening of college. Admission dates and dates for the start of new and ongoing classes are fixed by the university. Prospectus contains all the admission guideline as laid by the university and necessary instructions which are to be followed by the student at the time of entry into the college. Admission in B.A.I, B.Sc.1, and B.Voc.1 and in all M.A.1 year is made on first come first basis depending on the number of seats. Admission in B.Com.I/BCA I and M.ComI is strictly made on merit basis for which the students submit duly completed applications on or before a particular date. The merit list along with admission schedule and cut off is displayed on the college notice board and also uploaded on the college website. The class wise enrolment for the session 2019-20 is as under: 1. B.A. 559 2. B.Sc.(Medical) 102 3. B.Sc.(Non-medical) 256 4. B.Com. 389 5. BCA 110 6. M.A.(History) 33 7. M.A.(Political Science) 36 8. M.A.(Punjabi) 28 9. M.A.(English) 43 10. M.Sc.(Maths) 34 11. M.A.(Economics) 22 12. M.Com. 67 13. B.Voc.(MultiMedia) 26 14. B. Voc.(BIR)

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	E-governance is playing very strong role in Planning Development of College presently as it has minimised the use

	of paper and we are getting instructions directly from the UGC or all other related bodies.
Administration	.Presently all communication between Universities, Examination branch of university, all departments and College is taking place by Emails. It has decreased the time to implement the actions
Finance and Accounts	Most of the work related with Finance Accounts is now being done by Mails as it helps in prompt action if necessary. Funds are transferred to university by RTGS, NEFT. Even most of bills of college expenditure are cleared by Cheques or On line ways. Funds from the UGC or Panjab Govt. are transferred on line.
Student Admission and Support	All the data of student is stored in the computer at the time of admission due to which any information can be checked immediately.
Examination	E-governance has become very important tool in Examinations. All the results of Theory as well as practical exams are sent to university by CD's or by Mails. It has resulted in early and Timely release of Results.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
--------------	--------------------	-----------	---------	----------

professional development programme	who attended			
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	2	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	3	8

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It has been regularly done by internal and external auditors. Internal auditing is done by Bursar as well as internal auditor(c ertified CA) appointed by managing committee for checking and verification of financial Transactions. Balance sheets are presented to Governing body in their general body meeting held annually. The external audit is conducted by the Indian Audit and Accounts department(AG Audit) Punajb.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Fee Funds and Donation	39295157	Academic, Cultural, Sports and Other Student Welfare activities
No file uploaded.		

6.4.3 – Total corpus fund generated

75092728
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Affiliating University
Administrative	No	Nill	Yes	Management of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no Parent - Teacher Association in the college
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6.5.3 – Development programmes for support staff (at least three)

Wheat Loans, Uniforms, Loan against Salary, Group Insurance Scheme , General Welfare Schemes
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Awareness among the Faculty Members regarding Managing Virtual Classrooms and Learning Management Systems(LMS) Strengthening of WiFi System for online teaching. Installation of Hand Free Stations for Sanitization and equipment for sanitization of campus. Organization of Webinars in the domain of Virtual Classroom Teaching, Navigating The Road Ahead For Higher Educational Institutions Amid Covid Crisis. The institution planned to implement ERP from the next academic session, for this purpose the IQAC of the college in consultation with advisory council as well as Principal explored various ERP solution providers and tried to analyze th pros and cons of each and every proposal given by different service providers in the best interest and suitability of the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Participation of girls in sports activity increase by 8 over the previous year. These events help fulfilling the goal of gender equity	19/08/2019	11/03/2020	540	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The students and the faculty are sensitised to switch off the fans/lights/ACs when not in use. An advisory is issued from time to time to the staff and the students for following good practices for reducing power consumption. The college has placed solar street lights at fifteen different places in the campus. These solar lights have replaced 200 watt sodium lamps. A 200 watt sodium lamp running for 8 hours during night consumes electricity 200X8=1600 watt1.6KWhours The power consumption for 30 days by the same lamp



30X1.648KWhours48 units Hence 15 solar bulbs save electricity 48X15 720 units per month The saving on electricity consumption per month is 720X8 Rupees 5760.00 Average month electricity bill of the college per month Rupees 76784.33 Saving of electricity by solar lights every month 7.50

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	3

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics for different stakeholders	01/08/2019	The Institution circulated handbook of code of ethics to be followed by Principal, Governing Body, IQAC Coordinator, Associate/Assistant prof, Office Superintendent and office staff and students. The booklet was also displayed in the college library, general office, staff room and student notice boards. All the stakeholders were motivated to follow all the codes of professional ethics in letter and spirit and in the best interest of the institution.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. On August 08, 2019 under One Student One Tree Programme, the NSS unit carried out special tree plantation drive. Volunteers planted traditional trees



like Kikar, Tahli and Dek under the guidance of Dr. Gagandeep Sethi 2. NSS observed Swachhta Pakhwara from August 01-15, 2019. Dr. Sanjay Talwani delivered an extension lecture on the importance of cleanliness on August 01, 2019. Cleanliness of Lawns College Campus was done by student volunteers from August 02-05, 2019. 3. Green Audit: The college has maintained a record of plant diversity and diversity of birds and butterflies on the college campus. Nests have been put on trees which have been adopted by the birds. 4. College has functional vermicomposting unit in the college campus for the management of solid waste under the guidance of Dr. Charn Kumar. 5. Hydroponic System was designed, fabricated and put to practical use by students of BSc III(Medical) under the guidance of Dr. Charn Kumar and Dr. Sanjay Talwani. 6. Fume hood costing Rs 2,36,000/- was installed in the PG Chemistry lab for reducing the emissions into environment.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practice 7.2.1 Participation in Extracurricular Activities Cultural Activities and achievements A contingent of 170 participants of A.S. College participated in the Zonal Youth and heritage festival of Zone A of Panjab University Chandigarh held at Mata Ganga Khalsa College Kottan from October 01-04, 2019. Our students participated in 66 different events. 57.6 (98) of the participants were female. The college achieved fourth position in the event among 17 participating colleges of the Zone. Nearly 35 students of the college participated in the trials that were organised to select students for participation in various events of the youth festival. The college won a total 23 prizes and 8 individual prizes in Zonal Youth and Heritage Festival Achievements in Zonal Youth and Heritage Festival First Prize Our students got first prize in Gidha Kavishari, Skit, Beautiful Handwriting, Baag, Pakhi Making,, Mehandi Designing, Nala Making Second Prize Kali Singing, Folk Dance Luddi, Geet, Declamation, Creative writing, Clay Modelling, Guddian Patole Third Prize Classical Music Vocal, Idiomatic Talk, Folk Song, One act play, Caartooning, Classical dance, Traditional Song Women. Individual Prizes First Prize: One act play, Gidha, Kavishari, Skit Second Proze: Kali Singing Third Prize: Group Song, Folk Instruments, Bhangra Achievements in Interzonal Youth and Heritage Festival Gidha Team of the college won First Prize Punjab State Inter University Youth and Heritage Festival Kavishari Team of the college got second prize and Paramjot Kaur got first prize in nala making competition. Sports Activities Inter Class Sports Competitions Inter class sports competitions in fourteen disciplines were organised during the session 2019-20. Ten Inter Class Competitions were organised for boys including chess, badminton, table tennis, basketball, volleyball, cricket, cross country, football, kabaddi and tug of war. Four Inter class competitions were organized for girls namely chess, badminton, table tennis and tug of war. A total of 1689 students participated in these events. Increase in participation of students in sports activities at the college level (In comparison ti previous year) Total increase in participation (GirlsBoys) compared 3.62 Increase in participation of girls8 Increase in Participation of Boys1.7 . No. Game Men Women Total 1 BADMINTON 41 07 48 2 TABLE TENNIS 10 04 14 3 CHESS 08 04 12 4 BASKETBALL 84 (7 teams) -- 84 5 VOLLEYBALL 96 (8 teams) -- 96 6 CRICKET 128 (8 teams) -- 128 7 KABADDI (PS) 48 (4 teams) -- 48 8 FOOTBALL 96 (6 teams) -- 96 9 TUG OF WAR 50 (5 teams) 80 (8 teams) 130 10 CROSS COUNTRY 130 -- 130 11 ATHLETICS (Athletic Meet) 458 445 903 TOTAL 1149 540 1689 Sports Achievements The year 2019-20 saw a significant increase in the medal tally of the college. The students of our college have nearly doubled the medal tally as compared to previous year in Inter-College Competitions, State Level and National Level Competitions.. The medal tally increased from a total of 21 medals in the session 2018-19 to 39 (Increase of

85.7) medals in the session 2019-20. 11 teams of the college have participated in the events of Athletics, Cricket, Badminton, Wrestling, Pencak Silat, Gymnastics, Chess, Volleyball, Karate (Men and Women) and Boxing in Inter College Competitions of Panjab University . Competition Medals Total Gold Silver Bronze Inter-college 01 02 07 10 State 05 03 04 12 National 02 06 05 13 International 03 00 01 04 Total 39 As is obvious from the data that more than 50 students of the college are involved in sports activity and more than 35 of the students are involved in cultural activities in the college. 7.2.2

**Achievements in Academics** In December 2019 Panjab University examinations, 5 students of UG and 8 students of PG Courses of our college were placed in the top 10 positions of the Panjab University Chandigarh in the odd semesters of session 2019-20. The details are given in the table below.

S.No.	Name	Class	University	Roll No.	University	Position
1	Shreya	BCA	5th Semester	17045544	1st	
2	Arneet Kaur	BCA	5th Semester	17045516	3rd	3
3	Ritika Sharma	MCom	3rd Semester	43107	3rd	4
4	Pooja Sharma	MCom	1st Semester	43102	4th	5
5	Gurpreet Kaur	MA Eco	1st Semester	39353	4th	6
6	Vishali Sharma	MSc Math,	1st Semester	40836	4th	7
7	Komal Preet Kaur	MSc Math	3rd Semester	67131	4th	8
8	Satuti Goyal	MCom	1st Semester	47366	4th	9
9	Aru Bhalla	MA Eco	1st Semester	66243	5th	10
10	Ishita	BSc (Non-medical)	3rd Semester	18050472	6th	
11	Arshpreet Kaur	BSc (Non-medical)	3rd Semester	18056438	7th	11
12	Deepak Kumar	BSc (Non-medical)	1st Semester	19056939	7th	12

College toppers among all UG classes in December 2019 were as follows: Name Class Marks Position in College

Name	Class	Marks	Position in College
Ishita	BSc (Non-medical)	91.18	1st
Deepak Kumar	BSc (Non-medical)	91.00	1st
Arshpreet Kaur	BSc (Non-medical)	90.84	3rd

College toppers among UG classes in December 2019 were as follows: Name Class Marks Position in College

Name	Class	Marks	Position in College
Vaishali	MSc (Mathematics)	87.20	1st
Satuti goyal	M.Com	85.71	2nd
Pawandeep Kaur	MSc (Chemistry)	84.26	3rd

In September 2020 examinations 1 student of UG has been placed in the top 10 positions of the Panjab University Chandigarh in the even semesters of session 2019-20. Results of various classes are awaited. The details are given in the table below:

S.No.	Name	Class	University	Roll No.	University	Position	Percentage
1	Shreya	BCA	5th Semester	17045544	1st		

of students getting first division in UG classes in odd semesters is also a testimony of performance of our students in academics in as given in the table below:

Class	1st Semester	3rd Semester	5th Semester
B.A.	13.8	30.4	38.8
BCA	31.8	62.5	96.0
B.Sc (Non Medical)	60.0	60.4	29.9
B.Sc (Medical)	33.3	67.7	87.8
B.Com	54.0	76.8	85.95

The students at UG and PG levels religiously participate in submission of assignments. A successful pilot study on submission of assignments by online mode was carried out in the college. Mid semester tests, presentation of seminars, snap tests keep the students active in academic arena. An emphasis is given on timely completion of the syllabi. Teachers hold extra lectures if needed.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.asckhn.com>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In consonance with the Vision of our institution - Improving the lives of our students, their communities and enhancing the socioeconomic prosperity of the region through education while inculcating the spirit of nationalism and striving for excellence in everything we do, the college has been keeping pace with the emerging trends in education. New courses/subjects have been introduced in its curricular framework from time to time to fulfil the aspirations and needs of the students. In addition to regular degree courses

the college offers Certificate, Diploma and Advance Diploma Courses in Travel and Tourism, Biotechnology and Chemistry. B.Voc course in Multimedia, Graphics and Animation is being offered as a job oriented course. The college has started M.Sc (Chemistry) from the session 2018-19. Panjab University extended its affiliation to the second year of MSc(Chemistry) Programme from the session 2019-20. The magnificent campus of the college, its impressive building, spacious playgrounds, well equipped laboratories, Digital Laboratory, Career Guidance Centre, Gymnasium, Audio-Visual Teaching Aids Cell, Language Lab, UGC Network Resource Centre, New PG Block, Hi-Tech AC Auditorium, Seminar Hall, A short firing range, Boxing ring, and non resident student centre are an eloquent testimony to the honest labour of founders, builders and custodians of great temple of learning. The college provides an ambient environment for the all round development of students. There is an equal impetus to academic and extra/co-curricular activities which is distinctive to our priority, vision and thrust. Merit positions of our students in University Examinations are testimony to this. In December 2019 examinations 5 students of UG and 8 students of PG Courses of our college were placed in the top 10 positions of the Panjab University Chandigarh in the odd semesters of session 2019-20. One student of the college stood first in the BCA final semester examination of Panjab University in September 2020 (The examinations were delayed due to COVID-19). All the three college toppers in UG classes have scored more than 91 marks and all the top three students among PG classes have scored more than 84 marks in the December 2019 examination. Results of various classes are still awaited. Students get an ample opportunity to showcase their talent and skills by participation in youth festivals and sports activities. The college got overall 4th position in the Zonal Youth and Heritage Festival of Panjab University Chandigarh owing to a total tally of 23 prizes. The students of our college have bagged 4 international medals (3 Gold and 1 Bronze, 13 national medals (2 Gold, 6 Silver and 5 Bronze), 12 state medals (5 Gold, 3 Silver, 4 Bronze), 10 inter-college medals(1 Gold, 2 Silver, 7 Bronze) in addition to various in-house sports activities on the campus that are organised throughout the year. Publication of the college magazine the 'Sapta Saroja', activities of department level societies Biological Society, Chemical Society, Commerce Association, Computer Association, Economics Forum, English Literary Club, Physics Association, Punjabi Sahit Sabha, NSS, NCC provide a platform to the students to hone their creative skills. These clubs and societies organises poster making completions, celebration of important days like women's day, international mother language day, debates, quizzes, participation in cleanliness drives etc. All these activities lend dynamism and vibrancy to the campus life and are distinctive to the vision of our college.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

1. To organise Panjab University Interzonal youth festival as a part of platinum jubilee celebrations.
2. To publish a brochure to celebrate Platinum Jubilee Year, in collaboration with Alumni, Diaspora and College Magazine Sapta Saroja Editorial Board.
3. To implement ERP and LMS system in the college for strengthening online teaching and streamlining office work.
4. Tile flooring to be completed in the arts block.
5. To organize at least 02 International/National/State level conferences/seminars.
6. To engage more students in small projects in different faculties. Some of the identified projects are Vermicomposting, water testing, candle making, learning to make an extension board, economic surveys of the surrounding villages.
7. Chemistry Department to Organise workshop in collaboration with IANCAS c/o Radiochemistry Division BARC, Mumbai that was cancelled owing to COVID-19.
8. To organize awareness campaigns against bursting of crackers and burning of paddy as this is

a major environment challenge which is a big environmental issue for the states of Punjab, Haryana and New Delhi. 9. Library to activate a book reading club and presentation of book reviews by students to a select gathering of students. 10. To organize seminars/workshops, extension lectures, NSS NCC activities, debates, paper presentation contests, community service programmes, athletic events and other co-curricular activities, and to commemorate days of National/International importance. 11. To give impetus to department level activities so that the students are motivated and positively engaged in creative activities. 12. During the new session 2020-21, we are committed to optimize the use of available resources. As a part of this commitment, we need to strengthen the Short-term Skill Development Courses (Non-formal Mode) being offered by our college. For this purpose, the Language Lab is being upgraded as the Centre for Short-term Courses (in Spoken English, Language Translation, German, French, Translation, Vermi-composting, Computer Internet. The teacher incharges for these courses will frame a joint time-table in this regard. 13. College has initiated the process of implementation of Learning management System